



**WRENN SCHOOL**  
*Creative Education Trust*

# **Wrenn Admissions Policy**

## **2023-24 Admissions**

## **Introduction and Principles**

- 1.1 Wrenn School is an 11-18 co-educational School in Wellingborough and are part of the growing Creative Education Trust (CET). The School is totally committed to ensuring that admissions are carried out in line with statutory guidance. Students will be admitted without reference to ability, aptitude or culture.
- 1.2 Applications are submitted to the local authority; North Northamptonshire.

## **Planned Admission Number (PAN)**

- 2.1 Wrenn School's PAN is 260.
- 2.2 Following the allocation of places to pupils who have a EHC Plan which names the school as appropriate provision, when there are more applications for places than there are places available, priority will be given in the following order:

## **Procedures to be followed in the event of over-subscription**

- 3.1 Over-subscription is defined as occurring when there are more applications than there are places available.
- 3.2 The following criteria will be applied to all applications, in the order set out below, to decide which students to admit in the event of oversubscription.

### **3.2.0 Looked-After Children**

*Students in care (Looked-After Children), a 'looked-after child' or a student who was previously looked-after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked-after child is a student who is (a) in the care of a local authority, or (b) being provided by accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children's Act 1989).*

### **3.2.1 Sibling link**

*Where a student has a brother or sister expected to be a member of the School when the applicant expects/hopes to be admitted.*

*A sibling includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address. A sibling link does not apply to cousins or other more distant relations or to any sibling living at a different address.*

*Although the definition of 'sibling' does not specify whether the sibling should be younger or older, it should be noted that the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission.*

*A twin or children from a 'multiple birth' will be given a sibling link as soon as the first child is allocated a place. This is to avoid the situation where only one sibling of a multiple birth is successful in obtaining a place.*

*The School will admit a twin (or other sibling from a multiple birth) even if this takes the number of admissions over the PAN, if to do otherwise would mean the twins would be separated.*

### **3.2.2 Traditional feeder schools**

*Students attending the following primary schools at the time of application:*

*All Saints Primary School  
Croyland Junior School Earls  
Barton Primary School  
Freemans Primary School  
Little Harrowden Primary School  
Our Lady's Junior School  
Park Junior School  
Redwell Junior School  
Wilby C of E Primary School Warwick  
Primary School*

### **3.2.3 Children of school employees**

*Children of a parent employed at the School for more than two years at the time the application is made, living in the same family unit at the same address.*

### **3.2.4 All other students**

- 3.3 In the event of a 'tie', under a single criterion in §3.2, allocation of a place will be decided by the proximity of the student's home to the school, with those living nearer accorded the higher priority. Distances used will be those provided by Northamptonshire Local Authority. In the event of distances being equal, the priority will be decided randomly.
- 3.4 Distances are measured on a straight-line basis from the address point of the child's home to the address point of the school, using a geographical information system. Each address has a unique address point established by the most valuable elements from the National Land and Property Gazetteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. The address point for a property does not change. In the case where there are multiple applications from the same shared dwelling (e.g., flats) or where there are two homes where the distance from the address point of the home to the address point of the school (using the system referred to above) is identical, random allocation will be used to decide which child gets priority.

- 3.5 When parents live separately and the child spends time with each parent, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive). If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address.

### **Waiting List**

- 3.6 In the event of over-subscription, a waiting list will be kept by the School, ranked according to the criteria listed above. Applicants will join the waiting list according to these criteria, regardless of the order in which they are received. When a place becomes available, it will be allocated to the student at the top of the waiting list. The School will maintain the waiting list. The list will close at the end of the Summer Term for a September start date.

## **Applications for places outside the normal admissions round**

- 4.1 The School will follow the agreed Fair Access Protocol for Hard-To-Place students, with applications going directly to Northamptonshire Local Authority.
- 4.2 Other applications for admissions, in year transfer, can be made through Northamptonshire Local Authority.
- 4.3 If there is space, the student will be admitted. If not, the applicant will join the waiting list according to the criteria described above.
- 4.4 The four mainstream local secondary schools have agreed that movement between the schools will be treated as a “managed move” transfer. Further details on this are available from the school. The four schools in question are:
- Sir Christopher Hatton School
  - Weavers School
  - Wollaston School
  - Wrenn School

## **Access to Post-16 provision**

- 5.1 There is no limit on Post-16 places for students completing Year 11 and meeting the entry requirements described below.
- 5.2 The admission number for external applicants is 30. If spaces remain available on courses, then this number can be exceeded. If this is not the case, and there is oversubscription from students who meet the criteria described below, the oversubscription criteria will be applied as laid out in §3.2 above.
- 5.3 The School currently offers a range of ‘A’-level and ‘BTEC’-level 3 courses. The minimum admission requirement is at least 5 grades at grades 9 - 5. For some ‘A’-level courses, additional admission requirements apply; these are published in the Sixth Form prospectus.

## **Right of appeal**

- 6.1 Parents/carers have the right of appeal to an independent admissions panel if their child is not offered a place at the School.
- 6.2 Where a student is granted a place on appeal, he/she must take up the place within 20 school days of the determination of the admissions panel.
- 6.3 The School will adhere to the appeals process as defined by the local authority. All admission applications and appeals are administered through the local authority, and in accordance with their published timescales. For further information see further details on Northamptonshire County Council's website:

<https://northamptonshire-self.achieveservice.com/service/Make an appeal for a school place>

## **Applications**

- 7.1 Applications within the normal admissions round for Year 7 are made through the co-ordinated admissions system of Northamptonshire Local Authority. The deadline for these applications is 31st October at 5pm of the calendar year before that in which the student expects to start Year 7. Applications are possible after this date, but they will be treated as late applications by the Local Authority.
- 7.2 Other applications, including those to the Sixth Form, should be made directly to the school.